



## Enforcement and Compliance Committee Meeting Minutes

*A meeting of the Enforcement and Compliance Committee of the Albany County Land Bank Corporation was convened on September 13, 2023, via audioconference.*

**Committee attendance:** Samuel Wells, Joseph Seman-Graves

**Staff attendance:** Adam Zaranko (Executive Director), Amanda Wyckoff (Director of Operations), Erica Ganns (Assistant Director of Operations), Elista Gayle (Applications Coordinator), Will Sikula (Planning & Projects Coordinator), Susan Baker (Enforcement and Administrative Coordinator)

**The meeting was called to order at 4:01 PM.**

**Review of Minutes:** The minutes from the August 9, 2023, Enforcement and Compliance meeting were reviewed and approved as presented.

**Review of Enforcement and Compliance Actions:** The Director of Operations presented the following requests.

**Buyer Requests:** The following requests were submitted to the Land Bank for review:

**298 Colonie Street, Albany:** Buyer is requesting an extension until January 2024. Staff recommends extension until March 2024 to provide adequate time to complete the redevelopment obligation contingent upon buyer paying a tax bill that's due at the end of September. The Committee recommends approving this request.

**412 Third Street, Albany:** Buyer is requesting an extension until December 2023. Staff recommends extension until March 2024 to provide adequate time to complete the redevelopment obligation contingent upon buyer paying a tax bill that's due at the end of September. The Committee recommends approving this request.

**Staff Requests:**

**368 Orange Street, Albany:** Buyer has been nonresponsive to staff and tax bills remain unpaid. Staff recommends referring matter to the Land Bank's attorneys to issue a letter of non-compliance to the buyer. The Committee supports the request.



**Discussion:**

Sam Wells asked for an update regarding 157 Homestead Avenue. Staff have been unable to contact the buyer or related parties. The Board of Directors approved a deed-in-lieu of foreclosure action, and it is currently with counsel. Counsel has advised there is not a viable address to send a registered letter for a signature. Sam noted the building had been issued code violations by the City and advised contacting the City of Albany to see if they had an address on file.

**The meeting adjourned at 4:11 PM.**

Respectfully submitted,

Susan Baker  
Enforcement and Administrative Coordinator  
Albany County Land Bank