



## Enforcement and Compliance Committee Meeting Minutes

*A public meeting of the Enforcement and Compliance Committee of the Albany County Land Bank Corporation was convened on December 15, 2021 via audioconference in accordance with New York State law.*

**Board attendance:** Charles Touhey, Sam Wells

**Staff attendance:** Adam Zaranko (Executive Director), Amanda Wyckoff (Director of Operations), Erica Ganns (Assistant Director of Operations), Will Silkula (Planning & Projects Coordinator), Elista Gayle (Applications Coordinator)

**The meeting began at 4:34pm**

**Review of Minutes:** The minutes from the November 10, 2021 meeting were reviewed. The minutes were approved.

**Review of Enforcement and Compliance Actions:** The Director of Operations explained the following requests were received.

### **Buyers Requests:**

**23 Shepard Avenue, Colonie request:** extend enforcement 1 year. This request was tabled and the buyer was asked to go back to the municipality to pull the proper permits.

**285 Northern Boulevard, Albany request:** buyer requests approval for a subordination bank loan to complete the rehab. All permits are in order and taxes have been paid. Approval was granted.

**54 Lexington Avenue, Albany request:** buyer requested an extension of their enforcement mortgage but a request to table was approved since the buyer missed an inspection.

**134 Green Street, Albany request:** buyer requests subordination of reverter to refinance. Taxes are paid and permits are in order. Board agreed to approve this request.

### **Staff Requests:**

**274 Sheridan Avenue:** staff had previously requested an attorney letter but very recently the buyer had responded, and the staff is now asking this attorney letter to be held to the next meeting.

### **Old Business:**

**171 Third Street:** staff wanted to update the board that this request was in process to our attorney for letter to be sent advising must comply with the guidelines, requested to keep on the agenda.

**543 Clinton Avenue:** board agreed this buyer has had more time then was needed to complete their rehab and our next step is a deed in lieu request from our attorney



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**1 Osborne Street:** Per the Committee's decision on March 31, 2021, if progress has not been made and documented, then the Land Bank will execute the deed in lieu that has been held in escrow.

The meeting adjourned at 4:53 pm.

Respectfully submitted,

Susan Baker

Administrative Assistant

Albany County Land Bank